



Guide to Safeguarding Training for Coaches

Last updated: September 2022

Introduction

Being an inclusive sport requires safeguarding to be embedded into the structure and day to day running of affiliated clubs and organisations. We want to do everything we can to keep children, young people, and adults at risk, safe and for them to have a positive and enjoyable experience in archery.

Whilst as a sport we have made tremendous strides forward in recent years to meet the standards for safeguarding in sport, there is still more to do.

This area is constantly moving and it's important that coaches are provided with the right skills to support children, young people, and adults at risk with confidence. With the right training, coaches can become aware of changes to legislation, recommended practice, what signs to look for and how to respond in different scenarios.

Changes to Coach Licence Renewal

From 1 January 2022 we changed our policy for coach licence renewal to include the requirement to take part in safeguarding training every 3 years.

****NEW** From 1 October 2022** the policy changes to make a tutor-led course (face-to-face workshop or online classroom) mandatory for first-time qualified coaches. Please see below for more information: -

Role of the club

Clubs can play their part by ensuring that all their coaches are licensed, and to help support their volunteer coaches to meet the costs of attending safeguarding training.

How can coaches renew their licence with safeguarding training?

When renewing your licence, all coaches need to upload a copy of their safeguarding certificate to their Sport80 profile record held on Archery GB's membership portal. This will then be authorised by Archery GB's Safeguarding Team.

To add a safeguarding course certificate simply follow these instructions:

1. Log on here – <https://agb.sport80.com> (or email Activate to membership@archery.org if you have never used the platform)
2. Click on Qualifications (below Profile and Memberships)
3. Click on + ADD Qualification and + ADD Child Protection Course
4. Add date achieved
5. Upload copy of certificate and click + ADD

- Your entry will show 'Pending Approval'. This will change to 'Current' once it has been approved by our Safeguarding Team.

Alternatively, forward a copy to safeguarding@archerygb.org and we can add the certificate for you. A copy of your certificate will be required at renewal stage.

Approved safeguarding courses

The type of course to be taken will be determined by your coaching journey and where you live.

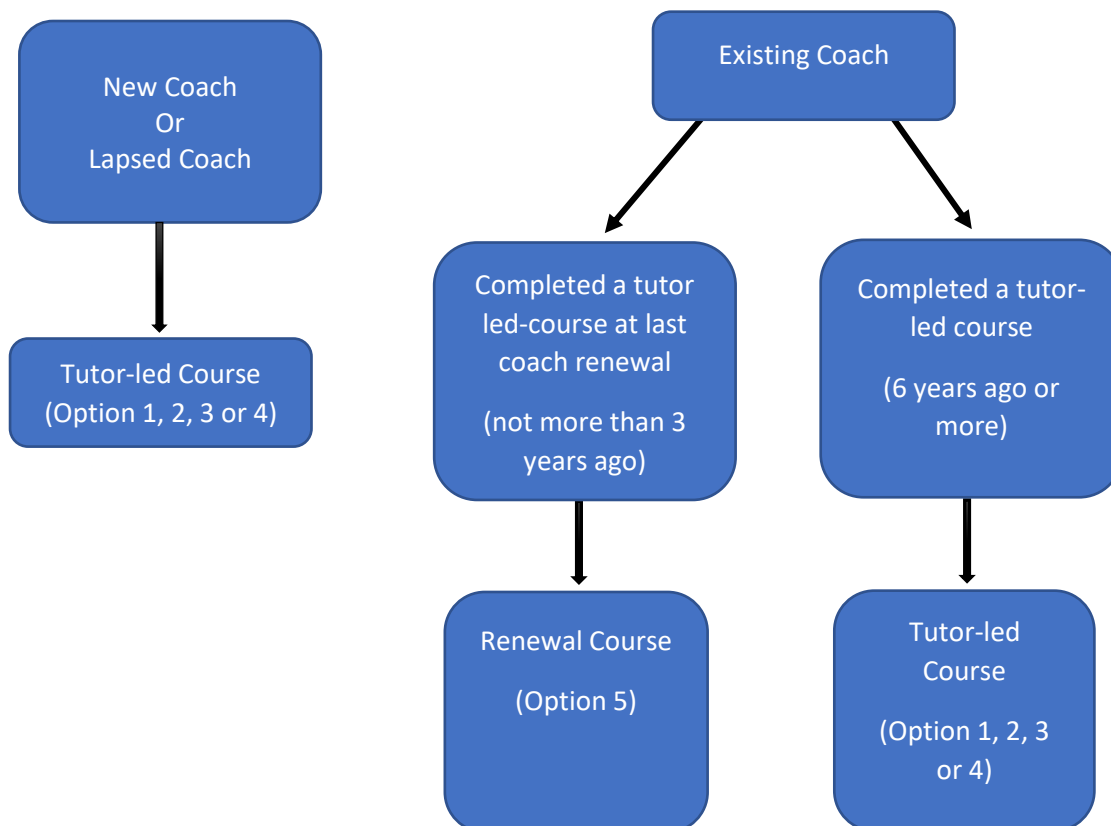
If you are qualifying for the first time, then you **MUST** undertake a tutor-led course.

If you are aged 13 – 17 and are qualifying as a coach for the first time, then you **MUST** undertake a tutor lead **Keeping Safe in Sport – Safeguarding for Young Volunteers (13+)** (provided by UK Coaching). Link provided below.

If your last safeguarding course was the online renewal, or you are re-certifying as a coach, then you **MUST** undertake a tutor-led course (face-to-face workshop or online classroom).

If you are renewing your coach licence, and previously did a tutor-led course then the online renewal is sufficient.

Note: If your renewal has lapsed more than 1 day past the 3-year renewal date, a tutor-led course must be completed.



Option 1. Courses for individuals who live in England or Wales

Safeguarding & Protecting Children (provided by UK Coaching)

This workshop is interactive, and tutor led. It is available as a face-to-face workshop or online classroom.

This learning will raise your awareness of the tell-tale signs of abuse and give you the tools and confidence you need to deal with any issues sensitively, appropriately, and effectively should the need ever arise in your coaching career. Cost: approx. £33 per person.

Online:

<https://www.ukcoaching.org/courses/workshops/safeguarding-protecting-children-online-classroom>

Face-to-Face

<https://www.ukcoaching.org/courses/workshops/safeguarding-protecting-children>

Courses may also be available through [Active Partnerships](#) (England only) and other organisations.

Option 2. Courses for individuals who live in Northern Ireland

Safeguarding Children and Young People Workshop (provided by Sport NI and Local Authorities)

These workshops are available in virtual online and face-to-face formats through the Local Authority Sports Development Officer.

Alternatively, contact Sport NI: <http://www.sportni.net/clubs-coaching/safeguarding/>

Option 3. Courses for individuals who live in Scotland

Child Well-being and Protection in Sport (provided by Sport Scotland)

For coaches working in Scotland the training will provide you with the knowledge on child wellbeing and protection that will give you the confidence to deal with issues that may arise in your role working with children. This course is ideal for new coaches or coaches who have not received training within the last three-year period, who live in Scotland.

Find out more: <https://sportscotland.org.uk/training>

Option 4. Courses for individuals aged 13-17 years old

Keeping Safe in Sport – Safeguarding for Young Volunteers (13+) (provided by UK Coaching)

This workshop is designed to introduce young coaches, officials, volunteers, and sports leaders to the concept of good safeguarding practice and is ideal for young coaches (aged 13-17) who are too young for the adult 'Safeguarding and Protecting Children' certification.

Find out more: [Keeping Safe In Sport: Safeguarding For Young Volunteers \(13+\) - UK Coaching](#)

Option 5. Courses for renewing coaches

Renewal: Safeguarding and Protecting Children (provided by UK Coaching)

Suitable only for renewing coaches, that last took a tutor-led course (options 1-4 above).

Developed in partnership with the NSPCC's Child Protection in Sport Unit (CPSU), this eLearning course is a convenient way for you to refresh, consolidate and update your understanding of safeguarding at a time to suit you.

There are three versions of this course to choose from. They all contain a core safeguarding refresher module, plus they each have an additional module with a focus on a topical aspect of safeguarding and protecting children in sport.

Find out more: <https://www.ukcoaching.org/courses/learn-at-home/sgp>

Continuing Professional Development (CPD)

Additional courses are available to coaches to broaden their knowledge of safeguarding and explore wider topics. These courses are not a direct alternative to safeguarding children training but can be counted as continued professional development (CPD).

Find out more:

<https://www.ukcoaching.org/courses/elearning-courses/safeguarding-adults>

<https://www.ukcoaching.org/courses/workshops/how-to-coach-disabled-people-in-sport>

The Duty to Care Toolkit (UK Coaching)

The Duty to Care Toolkit is a series of Knowledge Checks and coach learning resources set across the five distinct pillars that represent the Duty to Care ethos: Safeguarding, Inclusion, Diversity, Well-being, and Mental Health.

Find out more: <https://www.ukcoaching.org/duty-to-care>

Other Courses

We recognise that many people access safeguarding and child protection training through other means, such as through their work. To be accepted, a copy of the safeguarding content will be required to ensure that it aligns with the requirements of safeguarding in a sporting environment, and this can be sent to Archery GB's National Lead Safeguarding Officer, Anne Rook, at anne.rook@archerygb.org.