



Shooting Administration Procedures

Responsible for review of procedure
Rules Advisor

Version	Approved by	Date of approval	Next Review Date
Proc-02-07	Director of Sport Development	November 2024	March 2025

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ARCHERY GB

SHOOTING ADMINISTRATIVE PROCEDURES

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ARCHERY GB

SHOOTING ADMINISTRATIVE PROCEDURES

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Preface

These Shooting Administrative Procedures have been approved by Archery GB and provide guidance to organisers and to archers about matters closely allied to the practice of archery within Archery GB.

Archery GB is a Member Association of World Archery (WA), the international governing body for archery recognised by the International Olympic Committee. World Archery was previously known as the Federation International de Tir à l'Arc (FITA).

Amendment Procedures

1. Proposals or suggestions for changes to these Shooting Administrative Procedures should initially be forwarded in writing to Membership Services.
2. Archery GB will consult any relevant Staff or Working Groups
3. If a change is agreed in principle, a proposal will then be drafted in conjunction with the relevant person(s) and put before the Director of Sport Development for consideration. If a change is approved it will be published in the next issue of Archery UK and on the website and will become effective immediately.
4. Changes since the last edition are shown in blue.

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SHOOTING ADMINISTRATIVE PROCEDURE 1

INSURANCE

This information is now available directly in the members portal as a separate document. The Direct link is below, however you will need to be signed in to access it.

<https://archerygb.org/files/insurance---detailed-explanation-previously-sap-1-110724142356.PDF>

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SHOOTING ADMINISTRATIVE PROCEDURE 2

DRUG CONTROL PROCEDURES

1. Introduction

- (a) UK Anti-Doping has produced the UK Anti-Doping Rules to comply with the World Anti-Doping Code. Archery GB has resolved that the UK Anti-Doping Rules shall be the Anti-Doping Rules of Archery GB.
- (b) The Archery GB focal point for all drug control matters is the Archery GB Drug Control Officer within Performance who should be contacted if advice is needed.

2. Purpose. The purpose of this procedure is to give a simply interpretation of the Rules concerning Therapeutic Use Exemptions (TUE) as they affect archers.

3. Definition A TUE is a recognition that a person may have to use a prohibited substance or method for a documented medical condition.

4. Arrangements

- (a) Any archer who is likely to be placed in the top 5 in their category at a National Tournament and who is taking prescribed medication that is on the Prohibited List should obtain a TUE.
- (b) There will be no need for the majority of archers to seek a TUE. However, any archer who is:
 - (i) Selected for drug testingAnd
 - (ii) Taking prescribed medication that is on the Prohibited ListAnd
 - (iii) Not in possession of a relevant TUE

Must, on the first working day after the test, contact the Archery GB Drug Control Officer within Performance by telephone for advice. The follow-up action required will vary according to circumstances. The archer may be advised to apply for a retrospective TUE immediately, in which case the application form is to be returned to Archery GB Performance for registration, forwarding and processing as a priority.

- (c) Archery GB Performance will advise those under its supervision (eg international teams and support staff) of the actions required to comply with the Anti-Doping Rules.
- 5. Appeals.** An archer or archer support person may have the right to appeal any anti-doping decision

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SHOOTING ADMINISTRATIVE PROCEDURE 3

ACCREDITATION OF TOURNAMENTS AND TOURNAMENT DOCUMENTATION

ACCREDITATION OF TOURNAMENTS

1. UK Record Status

- (a) Archery GB may accord UK Record Status to a tournament at which UK records may be claimed. A club, county, region or associated organisation that wishes to hold a UK Record Status tournament should apply to Membership Services on the appropriate form, specifying the rounds requiring UK Record Status. UK Record Status tournaments shall be:
- (i) Open to all Archery GB members.
 - (ii) Open to all bowstyles recognised in the Rules of Shooting for the particular discipline.
- (b) In addition, UK Record Status may be accorded to Archery GB-organised events, inter-regional, inter-county and similar closed tournaments.
- (c) Applications must be signed by an officer of the organisation submitting the request and accompanied by the appropriate fee. Applications must be received by Membership Services:
- (i) For field events – at least 3 calendar months prior to date of the tournament.
 - (ii) For other events – at least 4 calendar months prior to date of the tournament.
- (d) UK Record Status tournaments must be conducted in accordance with the appropriate standards as outlined in the separate sections of the Rules of Shooting. To maintain the standard of record status tournaments, each individual tournament organiser must either have had experience as a tournament organiser of running a record status event, or must be mentored by a person who has this experience. Additional experience may be considered and dispensation granted, if necessary, by Archery GB
- (e) If the tournament is:
- (i) A repeat of the previous year's UK Record Status event, Membership Services will link the new application with the previous year's report.
 - (ii) A new UK Record Status tournament, the application should be accompanied by evidence that the tournament organiser and organisation has appropriate experience to run a UK Record Status tournament in the specified location. The evidence should comprise the following documentation from a similar event:
 - a. An entry form.
 - b. A results sheet.
 - c. A report from a judge.
- (f) (i). If the application is approved, the organiser will be notified by email. Information for the tournament like report and claim forms will be included in the approval email
(ii) If the request is not granted, the applicant will be advised by Archery GB and the fee returned.
- (g) At the end of the shoot the key documents must be completed:
- (i) Tournament organiser's report.
 - (ii) Judges report.
 - (iii) Record and Award Claims (if any).
- (h) **After the shoot the above documents, now complete in all particulars, must be returned to Archery GB together with a results sheet, scoresheets for claims for UK, European and World records, 6/3 Gold Ends, to be received within 21 days. These should be returned to tournaments@archerygb.org**
- (i) **A computer results data export file (see paragraph 19) is to be emailed to results@archerygb.org within 72 hours from the completion of the event.**

2. Rose Award Status

- (a) Archery GB may accord Rose Award Status to a UK Record Status target archery tournament in respect of any of the following rounds: York, Hereford, Bristol I, II, III, IV and V.

- (b) A club, county, region or associated organisation that wishes to hold a Rose and UK Record Status tournament should apply to Membership Services in the manner prescribed for UK Record Status events. A fee is payable. The procedures before and after the event are identical to those for UK Record Status events. However, the documentation contains space for archers to enter claims for Rose Awards.

3. World Record/WA Award Status

- (a) On behalf of WA, Archery GB accords World Record/WA Award Status to appropriate tournaments. Any tournament at which WA awards may be gained or world records set must have World Record/WA Award Status. World Record/WA Award Status tournaments must be conducted in accordance with the standards outlined in WA Constitution and Rules.
- (b)
 - (i) A club, county, region or associated organisation that wishes to hold a tournament with World Record Status/WA Award Status should apply to Archery GB generally in the manner prescribed for UK Record Status events. A fee is payable.
 - (ii) To maintain the standard of record status tournaments, each individual tournament organiser must either have had experience as a tournament organiser of running a record status event or must be mentored by a person who has this experience.
- (c) The administrative procedures before and after the event are identical to that for UK Record Status tournaments. However, the documentation contains space for archers to enter claims for WA Awards and scoresheets for high value WA awards are to be included with the record status booklet when returned to Membership Services.
- (d) Organisers of World Record Status/WA Award Status tournaments should note the timescales for the submission of World or European record claims, as given in Shooting Administrative Procedure 2 (h) .
- (e) World Record/WA Award status may be granted to suitable events organised by, or on behalf of, Archery GB.

4. Other Tournaments Regions, counties and clubs may stage non-Record Status tournaments.

5. Tassel Award Status. The Tassel Award scheme for clout shooting is administered by the Northern Counties Archery Society (NCAS). Requests for information should be made to the Secretary, NCAS.

5A. Disabled. Where reasonable, tournament organisers should accommodate the needs of disabled archers.

TOURNAMENT DOCUMENTATION

6. Introduction. For every shoot with Record Status there are five documents that are produced under arrangements made by the Tournament Organiser to ensure the effective administration of the shoot. The results data export is to be a computer file. The entry form, target list and results sheet may be computer documents. A paper or card scoresheet must be used, in addition to any electronic scoring system. This part of the SAP lays down the requirements for these documents for Record Status shoots and it is recommended that the principles outlined here are followed by organisers of non-Record Status events. The five documents are:

- (a) The Prospectus/Entry Form.
- (b) The Target List.
- (c) The Scoresheet.
- (d) The Results Sheet.
- (e) The Results Data Export file.

7. The Prospectus/Entry Form – Essential Requirements. The mandatory prospectus/entry form

must indicate that the document is a prospectus/entry form and must include the following:

- (a) Name of event.
- (b) Date of event.
- (c) An indication that the shoot has World / UK Record Status as appropriate.
- (d) Venue.
- (e) Method of entry, e.g. name and address to which entries are to be sent.
- (f) Closing date.
- (g) Cost of entry.
- (h) Round(s) to be shot.
- (i) Target face format to be used (where there are options) eg 6-zone, vertical triple.
- (j) Shooting sequence and timing of ends (where there are options).
- (k) Names of the judges.
- (l) A statement indicating that archers competing at Record Status tournaments will be liable for drug testing, and competitors approached to give samples must comply, that if they refuse, that refusal will be treated as a positive result and that entries from archers under 18 must be acknowledged by a parent/guardian to signify their consent to their child being drug tested if approached.
- (m) A statement indicating that Archery GB dress regulations as shown in Rule 307 will apply.
- (n) A statement indicating that, in view of the provisions of the Archery GB Protection of Children and Vulnerable Adults Policy, those who wish to take photographs at this event are to register with the tournament organiser.
- (o) Time of assembly.
- (p) A form to be submitted by the archer. This must have space for the archer to complete the following:
 - (i) Forename and surname.
 - (ii) Archery GB Membership number (for Archery GB members).
 - (iii) Club or other affiliation.
 - (iv) Gender.
 - (v) Date of birth.
 - (vi) Bowstyle.
 - (vii) Round entered if more than one available.
 - (viii) Preferred session, if more than one session available.
 - (ix) If the archer uses a wheelchair or has special requirements.
 - (x) Signature or computer verification by archer.
 - (xi) Signature or computer verification by parent/guardian of junior archers.

8. The Entry Form – Optional Information. At the discretion of the tournament organiser, the entry form may include additional, optional information such as the following:

- (a) A request for other information on which awards will be made, e.g. county, region, classification, handicap etc.
- (b) A request that the archer specifies whether they hold the bow in the left or right hand.
- (b) Name of the lady paramount /gentleman patron.
- (c) Directions to venue.

9. The Target List – Normal Requirements. Although not mandatory, it is recommended that a target list be produced for the majority of shoots. It should indicate that the document is a target list and include the following:

- (a) Name of event.
- (b) Date(s) of event.
- (c) Venue.
- (d) The listing of those shooting grouped by target number (and may be also grouped by round to be shot). Each archer is to be identified by forename and surname and the club or other affiliation is to be shown. –.

- (e) Gender, bowstyle and age group of each archer.
- (f) Archery GB Membership Number (for Archery GB members).

10. The Target List – Optional Information. At the discretion of the tournament organiser, the target list may include additional, optional information such as the following:

- (a) Directions to venue.
- (b) An indication that the shoot has World/UK Recl Status as appropriate.
- (c) Round(s) to be It.
- (d) Time of assembly.
- (e) Name and address of the tournament organiser.

11. The Scoresheet – Essential Requirements—The scoring method used must comply with the Rules of Shooting, Annex A. The mandatory hard copy scoresheet must include:

- (a) NI of event.
- (b) Date of event.
- (c) Round or distance being shot.
- (d) Forename and surname of archer.
- (e) Archer's club or other affiliation.
- (f) Archer's bowstyle.
- (g) Space for the scorer to complete the following:
 - (i) Arrow values.
 - (ii) Total score.
 - (iii) Total of tie break data (see paragraph 16 below).
- (h) Space for the signatures of the archer and the scorer.

12. The Scoresheet – Optional Information. It is recommended that the scoresheet shows any data that will affect the awards. This will give an archer the opportunity to advise if corrections need to be made. In addition, the scoresheet might also show the following:

- (a) Archery GB membership number (for Archery GB members)
- (b) Identified space for judges initials.

13. The Results Sheet – Essential Requirements. The mandatory results sheet is the definitive record of each archer's performance. Among other purposes, it is used with the scoresheet, to substantiate claims for records and awards and therefore it must contain all relevant information. The results sheet must indicate that the document is a results sheet and it must include the following:

- (name of event.
- (b) Date(s) of event.
- (c) An indication that the shoot has World/UK record Status as appropriate.
- (d) Venue.
- (e) Name and postal address and/or e-mail address of the tournament organiser.
- (f) (Outdoor shoots only) The weather conditions.
- (g) A tabular list showing each archers performance. Separate lists are to be produced for each round, gender and bowstyle. Each list is to have a suitable title, including round (or distance), gender & bowstyle. Other features of each list are:
 - (i) Each column is to have a heading.
 - (ii) The first column is to show the archers position in the order of merit within that list.
 - (iii) Archers are to be identified by forename and surname and the club or other affiliation is to be shown.
 - (iii) For WA (Gents)/(Ladies)/(Cadet Ladies) and Archery GB Metric I-V Rounds only. The 4 distance totals. The title of the columns is to indicate the distance shot, eg 90m, 70m etc.
 - (iv) The total score is to be shown, together with the totals of tie break data (see paragraph 16 below).

- (v) Archers are to be listed in descending order of score total and tie break totals.
- (vi) Junior archers (ie under 18 years of age) are to be identified.
- (vii) An archer who retires during the shoot is to be shown together with the totals at the point of retirement. It is to be indicated that the archer retired and the number of arrows shot is to be shown. Archers who retire are to be shown after those who complete the shoot.
- (h) Details of archers who entered but who did not shoot. These details may be shown at the end of the round/gender/bowstyle lists described above or may be given elsewhere on the Results List.
- (i) Details of archers who have been disqualified. These details may be shown at the end of the round/gender/bowstyle lists described above or may be given elsewhere on the Results List. No reasons for the disqualification are to be given here, but such information is to be included in the reports within the record status booklet.
- (j) Details of any abnormal occurrences affecting the entire shoot, such as the shoot being abandoned.

NOTE. Tournament organisers using certain computer software such as the IANSEO system will have to include an additional page to ensure that all requirements of paragraph 13 above are shown in the results sheet.

14. The Results Sheet – Double Rounds

- (a) Where a double round is being shot, the results sheet is to show the total score and the tie break details for each round and also for the double round. Archers are to be listed in double round score/tiebreak data order. Where distance totals are required they must be shown for each round but double round distance totals are not required.
- (b) An archer who shoots just one round at a double round tournament is to be included in the listing along with archers in the same round/gender/bowstyle group who shot the double round.

15. The Results Sheet – Optional Information. At the discretion of the tournament organiser, the results sheet may include additional, optional information such as the following:

- (a) Details of shoot awards and trophies and the winners thereof.
- (b) Details of records claimed, subject to ratification.
- (c) Details of WA or Archery GB awards claimed, e.g. WA Stars, Rose Awards etc.
- (d) Narrative comments and/or thanks by the tournament organiser.
- (e) Archery GB membership number (for Archery GB members).

16. Tie-Break Data. The winners of an event are decided by the score achieved. If two or more archers are tied on score, tie break data is used to decide the winner. Therefore, and as indicated above, scoresheets and results sheets must include this data. The tie break data required is identified in the Archery GB Rules of Shooting or the WA Constitution and Rules, to which reference should be made. Note that WA target rounds, WA field rounds and Archery GB metric target rounds (when shot to WA standards) do not use the number of hits as tie break data and therefore, to avoid confusion, the number of hits should not be shown for these rounds.

17. Match Play Rounds. Match play rounds involve a series of head to head matches, preceded by a qualification or seeding round. The results sheet is to contain full details of the qualification round as detailed above. In addition, for the match play rounds, two presentations of the results are required within the results sheet as follows:

- (a) An order of merit showing each archer's final position. Archers are to be shown in descending final position order and the match scores (points or arrow value as appropriate) given.
- (b) A match play (brackets) chart showing each archer's seed number for the first match round, who shot against whom in each match and each archer's match scores (points or arrow value as

appropriate).

18. Field Archery Elimination and Finals Rounds. These rounds involve knock-out and match play rounds. The results sheets is to provide details of these rounds in formats equivalent to those used for target archery match play rounds as described in para 17 above.

19. The Results Data Export File – Essential Requirements. The results data export file is mandatory for target outdoor and target indoor events. The data are used for management purposes within Archery GB. The results data export file is a computer file giving a tabular list of the competitors who complete a round showing their performances at an event. In many cases the source for the file will be a spreadsheet or database table/query. The name, location and date(s) of the event must be given. The tabular list must show each archer on a separate row with the following information in separate columns each with a suitable heading:

- (a) Archery GB membership number (for Archery GB members).
- (b) Forename.
- (c) Surname.
- (d) Gender.
- (e) Bowstyle.
- (f) World Archery Category (M/W/CM/CW/JM/JW/MM/MW) for WA rounds, or Archery GB age group.
- (h) Score for each round.
- (i) Tie break data as applicable, i.e. Hits, Golds, X's, 10's, 9's; (this information is round dependent).
- (j) For WA (Gents)/(Ladies)/(Cadet Ladies) and Archery GB Metric I-V Rounds only. The 4 distance totals. The title of the columns is to indicate the distance shot, e.g. 90m, 70m etc.
- (k) Other columns may be included.

20. Electronic Formats. The required electronic formats for the documents are:

- (a) Result sheet, entry form & target list – Formats compatible with Adobe Acrobat Reader, Microsoft Word or Microsoft Excel e.g. .pdf, .doc, .docx, .rtf, .xls, .xlsx etc.
- (b) Results data export file – Formats compatible with Microsoft Excel e.g. .xls, .xlsx .csv or the Ianseo Shoot File (IANSEO) etc

In case of doubt concerning the results data export file or its format, e-mail results@archerygb.org for advice.

21. Special Circumstances.

- (a) Flight Shooting. The procedures outlined above are to be adhered to except where it is self-evident that they do not apply to flight shooting. Equivalent document formats are to be produced.
- (b) Traditional longbow target shooting (two-way). Archery GB does not recognise traditional longbow target shooting for record purposes. Therefore, organisers may produce scoresheets and results sheets that meet their needs.
- (c) At a multi session event, archers may compete only once. However, they may shoot more than one session at the tournament organiser's discretion. The performance of archers shooting more than once is to be shown in the results sheet, either in a separate round/gender/bowstyle group with an appropriate title, or within the main group, in which case it must be clear that this is a second (or third etc) shoot and no order of merit position is to be given.

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SHOOTING ADMINISTRATIVE PROCEDURE 4

NATIONAL TOURNAMENTS

1. Annual Tournaments Archery GB arranges for the following National Tournaments to be held annually:

- (a) Target Archery – Outdoor
 - (i) The Grand National Archery Meeting
 - (ii) The British National Target Championships
 - (iii) The UK Masters' Tournament
 - (iv) The Junior National Championships
 - (v) [The 50+ Championships](#)
 - (vi) [The Disability Championships](#)
 - (vii) [National County Team Championships](#)
 - (viii) [The National Tour](#)
- (b) Target Archery – Indoor
 - (i) The National Indoor Championships
 - (ii) The Junior National Indoor Championships
- (c) Field Archery – The All-British Field Championships
- (d) Flight Archery – The National Flight Championships
- (e) Clout Archery – The National Clout Championships
- (f) [3D Archery – The UK 3D Championships](#)

2. General Rules

- (a) An honoured guest shall be invited to officiate as Lady Paramount/Gentlemen Patron each event.
- (b) The judges shall be appointed by the [Archery GB Competition & Events Team in consultation with the Judges Working Group](#).
- (c) Archery GB's Championship Titles and the Challenge Trophies are open only to British Nationals of the United Kingdom. Unless the winner is permanently resident in the United Kingdom, the trophy shall remain in the custody of Archery GB. Any question as to the residence of the winner shall be decided by [Archery GB's Membership Services](#).
- (d) An archer shall be eligible to shoot in a particular region and/or county in accordance with the Laws.
- (e) At events where team trophies may be retained by archers, the archer making the highest score in a winning team shall be entitled to hold the Trophy until the next event

3. The Grand National Archery Meeting

- (a) The Annual Meeting shall consist of not less than three day's shooting, weather permitting, during which a Handicap Meeting may be held.
- (b) The Ladies' Meeting shall be a double Hereford Round. Ladies may enter for the National Rounds only.
- (c) The Gentlemen's Meeting shall be a Double York Round.
- (d) If, owing to the state of the weather, the full number of arrows is not shot on the first or second day, the remaining arrows shall, if possible, be shot on the next day, providing that not more than eighteen dozen arrows are shot in any one day.
- (e) The Judges, in consultation with the Tournament Organiser, shall decide whether any other competition shall be cancelled.
- (f) Due to their value, the GNAM Trophies are physically retained in Lilleshall National Sports Centre under arrangements made by Archery GB.
- (g) The Challenge Trophies are awarded to archers shooting a recurve bow or a wood bow.

- (h) No awards shall be made unless one complete York/Hereford round is shot and, if the Double Round be incomplete, the prizes and Challenge Trophies shall be awarded on the one round that has been completed.
- (j) Certain Challenge Trophies, being those of the original National Round Championships, will be awarded on the two National Rounds. All ladies shooting the recurve bow will be competing for these trophies.
- (k) The County Challenge trophies shall be awarded to the County teams making the highest aggregate scores at the Meeting. Each County's teams score shall consist of the four, or fewer, highest scores made by the Ladies and Gentlemen respectively shooting recurve or wood bows.
- (l) No archer shall take more than one prize offered by Archery GB (the Challenge Trophies excepted) in any one competition.
- (m) Any archer who has won one or more of the Archery GB's Medals is expected to wear one at least at every subsequent Grand National Archery Meeting at which he shall compete.

4. The British National Target Championships

- (a) The Annual Championships shall consist of not less than two day's shooting, weather permitting. Separate Championships may be held for archers shooting compound bows and recurve bows.
- (b) The format of the Championships shall be as decided by Archery GB from time to time.
- (c) If, owing to the state of the weather, the full number of arrows is not shot on the first day, the remaining arrows shall, if possible, be shot on the next day. If, owing to the state of the weather the full round cannot be shot, the Judges, in consultation with the Tournament Organiser, shall decide at which point the Championships shall be declared.
- (d) The Regional and County Challenge Trophies and/or medals shall be awarded to the respective teams making the highest aggregate scores at the Championships. Each teams' score shall consist of the four, or fewer, highest scores made by the Ladies and/or Gentlemen competing at the Championships. Separate awards are made for archers shooting compound bows and those shooting recurve bows.

5. The UK Masters' Tournament

- (a) The UK Masters' Tournament is held annually, usually in June. The Tournament is by invitation only to archers who are:
 - (i) Classified senior target Grand Master Bowmen and Master Bowmen. Note that this includes junior archers who hold the required senior classification.
 - (ii) Members of WA Member Associations by invitation of Archery GB.
 - (iii) Other Archery GB members by invitation of Archery GB.
- (b) The format of the Tournament shall be as decided by Archery GB from time to time.
- (c) The NCAS versus SCAS Regional Challenge Match Trophy shall be awarded to the team making the highest aggregate score at the Tournament. Each teams' score shall consist of the four, or fewer, highest scores made by the Ladies and Gentlemen competing at the Tournament and shooting recurve bows, provide always that both sexes are represented in the team.

SHOOTING ADMINISTRATIVE PROCEDURE 5

WORLD, EUROPEAN AND NATIONAL RECORDS

1. Initiation of Record Claims In all cases, it is for the archer to initiate the claim procedure by advising the tournament organiser as soon as practicable that a record claim is being made. The archer must complete the appropriate form prior to the dispersal of the tournament at which the record has been made.

2. World and European Records

- (a) A World and/or European Record may be established according to the rules of WA and/or World Archery Europe. Within the UK, qualifying tournaments will be those accorded World Record/WA Award Status.
- (b) World and European records may be claimed only for bowstyles recognised by WA.
- (c) Claims for World and/or European records must be notified by the tournament organiser, in the first instance by telephone, to Membership Services on the first working day following the achievement. The organiser must then forward the full details of the claim, original score card and a copy of the results to be received at Membership Services within FIVE days of the tournament date. It is advisable to retain photocopies of all documents submitted.

3. UK Records

- (a) A UK Record may be established at:
 - (i) Any tournament organised by WA, WA Members or Archery GB.
 - (ii) Any tournament which has been granted Record Status by Archery GB.
- (b) The Tournament Organiser must submit claims for all UK records to Membership Services. Each claim is to be accompanied by the original signed score sheet and the results let as circulated and is to be received within 21 days of the end of the tournament.
- (c) A new record shall be established when a score is at least one point higher or in Flight Shooting one foot further than the existing record.
- (d) In case of a perfect score shot in a target outdoor WA or Archery GB Metric round, a new record shall include the Iber of Inner 10s (X's) and shall require at least one more X than the existing record.
- (e) Should a UK record be broken by two or more equal scores made on the same day, the archers shall be declared joint record holders

4. Target Archery

- (a) Bowstyles. UK records will be maintained for:
 - (i) WA Standard Bow. UK records are maintained for the WA Standard Bow shooting the WA Standard round only.
 - (ii) Other Bows. UK records are maintained for the bowstyles given at Rule 303(a), (c), (d), (e) and (f) shooting all other eligible rounds.
- (b) Eligible Rounds and Conditions. The eligible rounds and the conditions pertaining are specified in tables 308(b) and 405(b) and shown in the list of records published on the Archery GB web site.
- (c) Some rounds may be shot using either single full size faces or multiple face targets. However, separate records will not be maintained.

5. Field Archery

- (a) UK records will be maintained for the bowstyles given in Rules 502(a) – (g) and (j).
- (b) UK Records may be claimed for the following rounds:
 - (i) WA Field Round, marked, unmarked, combined, mixed and double mixed.
 - (ii) Arrowhead Round, marked, unmarked, combined mixed and double mixed.

- (iii) National Animal Round.
- (c) UK records may be claimed by and granted to Juniors under 18, Juniors under 15 and Juniors under 12, if the round shot was that appropriate to the age of the claimant, or if the claimant has shot a more difficult round than his age demanded.
- (d) Records will not be kept for Juniors under 12 in respect of the National Animal Round.

6. Flight Shooting UK records can be claimed in all bowstyles and weight divisions shown in Rule 600 A – D, F and G, shot at a recognised Record Status tournament. The measurements must be checked and witnessed by the Range Captain and one other responsible person. In addition the Range Captain must certify that the ground over which the shot was made was reasonably flat and level.

7. Clout Shooting

- (a) Bowstyles. UK records will be maintained for the bowstyles given at Rule 701(a) - (e).
- (b) Eligible Rounds and Conditions. The eligible rounds and the conditions pertaining are specified in Rules 705(c) and 708.

8. Crossbow Shooting Archery GB will maintain UK records for crossbows corresponding to the provisions at rule 210 for the bowstyle, and where given, the specified rounds for crossbows in the respective divisions.

UK PARA-ARCHERY RECORDS

9. Introduction. UK Para-archery records are maintained for specific target outdoor and indoor rounds for archers with either a physical or visual impairment. Records will be maintained for the following para-archery Classifications:

- (a) W1
- (b) Open (W2 and ST combined)
- (c) VI B1
- (d) VI B2/3 combined.

10. Gender and Bowstyles. Records will be maintained for Gentlemen and Ladies shooting Compound and Recurve bows with the following exceptions:

- (a) The W1 records will be for recurve and compound bows combined.
- (b) VI records will combine Gentlemen and Ladies and Recurve and Compound bows.

11. Rounds. Records will be maintained for the following rounds:

- (a) Physical Impairment – Outdoor Rounds
 - (i) A 1440 (Gentlemen) and WA 1440 (Ladies) - (according to gender)
 - (ii) WA 70m - (recurve only–
 - (iii) WA 50m - (compound and W1 only)
 - (iv) Compound match 15-arrow pass - (compound and W1 only)
 - (v) York - (Gentlen only)
 - (vi) Hereford- (Ladies only)
- (b) Physical Impairment – Indoor Rounds
 - (i) WA 18m
 - (ii) Portsmouth
- (c) Visual Impairment – Outdoor Rounds
 - (i) WA VI Outdoor (1440)
 - (ii) WA 30m
- (d) Visual Impairment – Indoor Rounds
 - (i) WA VI Indoor
 - (ii) Portsmouth

12. Eligibility

- (a) Physical Impairment. Archers must have a current National or International WA classification of W1, W2 or ST. (Currently dated after November 2013)
- (b) Visual impairment. Archers must have a current British Blind Sport classification of B1, B2 or B3; or the IBSA equivalent. (IBSA currently dated after April 2014)
- (c) Archers must shoot with the equipment appropriate for their classification, as laid down in World Archery rules.
- (d) Archers must declare at equipment inspection which standard of equipment they are using.

13. Claims

- (a) Archers making their first UK record claim must forward a copy of their classification documentation to Membership Services within 21 days. This will be logged, so that if the same archer submits another claim a further copy will not be needed.
- (b) The procedures given in paragraphs 1, 3 and 4(c) above apply.

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SHOOTING ADMINISTRATIVE PROCEDURE 6

SHOOTING AWARDS

1. Six Gold Badge and Three Gold Badge

- (a) (i) The Six Gold End Badge is for six consecutive arrows shot at one end into the gold zone during outdoor competition with a compound, recurve or longbow. The Badge depicts a stylised target face with 6 arrows in the gold zone over a label inscribed "SIX GOLDS". Additional lettering indicates the badges for compound and junior archers.
- (ii) The Three Gold End Badge is for three arrows shot at one end into the gold zone during outdoor competition with a longbow. The Badge depicts a stylised target face with 3 arrows in the gold zone over labels inscribed "THREE GOLDS" and "LONGBOW".
- (iii) The competition must be at a meeting organised by Archery GB or any of its associated bodies or at an associated club Target Day, under the Rules of Shooting. The awards are not claimable on sighters but it is not necessary for the round to be completed.
- (b) (i) Separate Six Gold End Badges are available for:
- All archers shooting bows as recognised in Rules 202 or 204 (recurve) or 206 (longbow) at the minimum distances specified for ladies and gentlemen.
 - All archers shooting bows as recognised in Rules 207 (compound) at the minimum distances specified for ladies and gentlemen.
 - Junior archers shooting bows as recognised in Rules 202 or 204 (recurve) or 206 (longbow) at the minimum distances specified for their age and gender.
 - Junior archers shooting bows as recognised in Rules 207 (compound) at the minimum distances specified for their age and gender.
- (ii) The Three Gold End Badge is available for all archers shooting bows as recognised in Rule 206 (longbow) at the minimum distances specified for their age and gender.
- (c) For the purposes of the Six and Three Gold End Badges only, when using 10-zone scoring the inner 10 (X), inner gold (10) and outer gold (9) scoring rings will be treated as golds.
- (d) The shortest distances at which the Badges can be claimed are:

	Imperial Target Rounds	Metric Target Rounds
Women	60 yards	60 metres
Junior Women Under 21	60 yards	60 metres
Junior Women Under 18	50 yards	50 metres
Junior Women Under 16	40 yards	40 metres
Junior Women Under 15	40 yards	40 metres
Junior Women Under 14	30 yards	30 metres
Junior Women Under 12	20 yards	20 metres
Men	80 yards	70 metres
Junior Men Under 21	80 yards	70 metres
Junior Men Under 18	50 yards	50 metres
Junior Men Under 16	40 yards	40 metres
Junior Men Under 15	40 yards	40 metres
Junior Men Under 14	30 yards	30 metres
Junior Men Under 12	20 yards	20 metres

- (e) (i) Claims for the Badges must be submitted to Membership Services on the appropriate claim form.

- (ii) If the Six or Three Gold End is made at a tournament the Tournament Organiser must sign the claim form.
- (iii) If the Six or Three Gold End is made at an associated club Target Day the Club Secretary must sign the claim form.
- (f) (i) An archer is entitled to only one Six Gold End Badge for each of the schemes given in (b)(i) above.
- (ii) An archer is entitled to only one Three Gold End Badge for the scheme given in (b)(ii) above.

2. Rose Award

- (a) Rose Awards are open to archers shooting at UK Record Status York, Hereford and/or Bristol I – V tournaments that have been accorded "Rose Award" Status. The Award is in the form of a badge depicting a white stylised rose on a coloured background.
- (b) Separate Awards are available for:
 - (i) Archers using recurve bows as recognised in Rules 303(a) or 303(c) shooting the Hereford round (ladies and junior ladies) or York round (gentlemen and junior gentlemen) – Large square badge.
 - (ii) Archers using compound bows as recognised in Rules 303(e) or 303(f) shooting the Hereford round (ladies and junior ladies) or York round (gentlemen and junior gentlemen) – Large round badge.
 - (iii) Junior archers using recurve bows as recognised in Rules 303(a) or 303(c) shooting a Bristol I, II, III, IV and V round – Small square badge.
 - (iv) Junior archers using compound bows as recognised in Rules 303(e) or 303(f) shooting a Bristol I, II, III, IV and V round – Small round badge.
 - (v) Archers using longbows as recognised in Rule 303(d) shooting the Hereford round (ladies and junior ladies) or York round (gentlemen and junior gentlemen) – Shield shaped badge.
 - (vi) Junior archers using longbows as recognised in Rule 303(d) shooting a Bristol I, II, III, IV and V round – Shield shaped badge as in (v) above.
- (c) The scores required and the background colour of the Awards are:

Rose Awards

	White	Black	Blue	Red	Gold	Purple
Compound and Recurve bows	800	900	1000	1100	1200	1250
Longbows	225	300	375	450	525	600
Barebows	500	600	700	800	900	1000

- (d) Within each of the 6 separate schemes detailed at (b) above:
 - (i) An archer may only claim for the score level achieved.
 - (ii) A senior archer may not claim for a level below, or equal to, that for which a senior 'Rose' has already been claimed.
 - (iii) Junior archers must shoot the round relevant to their age group or above as follows:

Round	Junior Ladies	Junior Gentlemen
Bristol I		Jnr Gentlemen under 18
Bristol II	Jnr Ladies under 18	Jnr Gentlemen under 16
Bristol III	Jnr Ladies under 16	Jnr Gentlemen under 15
Bristol IV	Jnr Ladies under 14	Jnr Gentlemen under 14
Bristol V	Jnr Ladies under 12	Jnr Gentlemen under 12

A colour can only be claimed once, however, missed colours may be claimed when shooting a longer distance round.

- (e) Claims for the Award must be submitted to Membership Services on the appropriate form submitted through the Organiser of the Tournament at which the award is achieved. Claims must be accompanied by the original scoresheet and a copy of the official tournament results sheet.

4. Six Clout Badge and Three Clout Badge

- (a) The Six Clout Badge and the Three Clout Badge are for arrows shot into the Clout, ie the 5 zone, of an Archery GB Imperial Clout during competition at a meeting organised by Archery GB or any of its associated bodies or in competition at an associated club Target Day, under Archery GB Rules of Shooting. The badges are not claimable on sighters but it is not necessary for the round to be completed.
- (b) The Six Clout Badge is for six consecutive arrows shot at one end into the Clout. It is available to all members of Archery GB shooting bows recognised in Rules 701(a) to 701(d) at the minimum distances for gender, age and bowstyle given in Rule 705(b) or 707. The badge depicts a stylised target face with 6 arrows in the gold zone over a label indicating that it is for Clout shooting
- (c) The Three Clout Badge is available to all members of Archery GB shooting bows recognised in Rules 701(c) at the minimum distances for gender and age given in Rule 705(b) or 707. The badge depicts a stylised target face with three arrows in the gold zone over a label indicating that it is a three gold end for longbow.
- (d)
 - (i) Claims for the Badges must be submitted to Membership Services on the appropriate claim form.
 - (ii) If the Six Clout End or Three Clout End is made at a tournament the Tournament Organiser must sign the claim form.
 - (iii) If the Six Clout End or Three Clout End is made at an associated club Target Day the Club Secretary must sign the claim form.
- (e)
 - (i) An archer is entitled to only one Six Gold End Badge for the scheme given in (b) above.
 - (ii) An archer is entitled to only one Three Gold End Badge for the scheme given in (c) above.

5. Tassel Awards The Tassel Award scheme for Clout Shooting is administered by the Northern Counties Archery Society (NCAS). Tassel Awards are open to archers shooting Double One-Way and Two-Way Archery GB Clouts at tournaments that have been accorded "Tassel Award" Status by NCAS. The Award is in the form of a curved hexagonal badge depicting a gold-coloured stylised Tassel on a coloured background.

6. Handicap Improvement Medal – Target Archery

- (a) The Handicap Improvement Medal may be awarded by a club to the club member that achieves the greatest handicap improvement made over a calendar year. The medal, which is on a ribbon, depicts a mediaeval archer.
- (b)
 - (i) The medals are Challenge Trophies and remain the property of Archery GB.
 - (ii) One medal will be loaned on application to any Club having not less than ten shooting members, which has been an Associated Club of Archery GB for at least twelve months.
 - (iii) In the event of a Club ceasing to function, the Secretary thereof will be personally responsible for returning the medal to Membership Services.
 - (iv) The Club will notify Membership Services the name and address of the winner of the medal by 31 January (giving old and new handicap figures) or, if the medal has not been duly competed for, will return it to Archery GB.
- (c)
 - (i) The awarding of the medal shall be based on the calendar year 1 January to 31 December.
 - (ii) The award shall be based on Outdoor Rounds only
 - (iii) All Archers may shoot all outdoor rounds in the Handicap Tables, using bows as recognised in Rules 303(a), (c), (d), or (e). Separate handicap record sheets must be kept for each style of bow (recurve freestyle, recurve barebow, longbow, compound) that an archer shoots. Each sheet must be assessed separately in order that the award is given to the archer using a bow conforming to the same style throughout the calendar year.
 - (iv) The winner shall have been a member of the Club for at least six months prior to 1 January and shall be in possession of a current handicap on that date, and shall have shot a minimum of 8 rounds.
 - (v) The award shall be based on improvement of handicap between 1 January and 31 December (before any reassessment is made for the following year.)
 - (vi) If no archer reduces his handicap during the calendar year the medal will not be awarded.

- (vii) In the event of a tie, those who tied shall, on a handicap basis shoot it off on a day and round to be decided by the club, or, at the Club's discretion the medal may be awarded to the member with the greatest number of attendances during the period amongst those who have tied.
- (viii) The Archery GB Handicap Regulations and tables must be used for calculating all handicaps in connection with the award of these medals.
- (ix) The holder of the medal should wear it on all Club Target Days at which he or she is present. It is left to each Club to impose any penalty in this connection.

6A. Archery GB Progress Awards

- (a) The Archery GB Progress Awards are designed to provide beginners and younger archers with awards for developing their archery skills. The scheme can also be used as an adult beginner incentive. The award requires an archer to shoot 3 dozen arrows at standard distances dependent on gender, age and bowstyle and to achieve a specific minimum score.
- (b) The award comprises a rectangular badge showing the Archery GB logo and the word "progress" on a coloured background.
- (c) The scheme is administered by each participating club. Full details, including the distance and score requirements are available on the Archery GB web site.

6B. WA Beginners awards – WA Feather and WA Arrow Awards

- (a) WA Feather and WA Arrow Awards combine to provide a progressive 7-level achievement system for beginners. Each award is based on 3 requirements based on score, skills development and knowledge.
- (b) The award comprises a distinctive badge showing the top half of a circular target face above the text "FITA" on a coloured ground. The Feather award shows a stylized set of 2 flights vertically, the Arrow award shows a stylized complete arrow horizontally.
- (c) The scheme is administered by each participating club who may obtain award badges from Membership Services. Full details of the scheme are shown on the WA web site.

7. WA Star and the WA Silver Star Award for Cadets and Masters.

- (a) The WA Star Award and the WA Silver Star Award for Cadets and Masters are open to archers according to qualifications and applications as laid down in WA Rules shooting WA 1440 (Ladies)/(Cadet/Masters Ladies) rounds that have been accorded World Record/WA Award Status. The award is in the form of a stylized bronze star, the higher awards having a coloured background.
- (b) Separate awards are available for:
 - (i) Archers using recurve bows shooting the appropriate adult WA round – Shield shaped badge with gold coloured writing.
 - (ii) Archers using compound bows shooting the appropriate adult WA round – Round badge with gold writing.
 - (iii) WA cadet or master archers using recurve bows shooting the appropriate WA cadet/master round – Shield shaped badge with silver coloured writing.
 - (iv) WA cadet or master archers using compound bows shooting the appropriate WA cadet/master round – Round badge with silver coloured writing.
- (c) The scores required and the background colour of the awards are:

WA Star and Silver Star Awards

	Star only	Black	Blue	Red	Gold	Purple
All archers	1000	1100	1200	1300	1350	1400

- (d) Within each of the 4 separate schemes detailed at (b) above:
 - (i) An archer may only claim for the score level achieved.

- (ii) An archer may not claim for a level below, or equal to, that for which a WA Star has already been claimed.
- (e) Claims for the award must be submitted to Membership Services on the appropriate form submitted through the Organiser of the Tournament at which the award is achieved. Claims must be accompanied by the original scoresheet and a copy of the official tournament results sheet.

8. WA Standard Round Award

- (a) The WA Standard Round Award is available to archers using the WA Standard Bow and shooting the WA Standard Round at tournaments with World Record/WA Award Status. The archer must not have achieved a WA Star badge of 1000 points or higher. The award is in the form of a stylized arrow in a circular badge with the words "FITA Standard Archery" on a coloured background.
- (b) The scores required and the background colours of the awards are:

WA Standard Round Award

	White	Black	Blue	Red	Gold
Men	500	530	560	590	620
Women	475	505	535	565	595

- (c) (i) An archer may only claim for the score level achieved.
- (ii) An archer may not claim for a level below, or equal to, that for which a WA Standard Round Award has already been claimed.
- (d) Claims for the award must be submitted to Membership Services on the appropriate form submitted through the Organiser of the Tournament at which the award is achieved. Claims must be accompanied by the original scoresheet and a copy of the official tournament results sheet.

9. WA Target Award and WA Silver Target Award for Cadets and Masters

- (a) The WA Target Award and WA Silver Target Award for Cadets and Masters are open to archers shooting specified rounds with a recurve or compound bow at tournaments with World Record/WA Award Status.
- (b) (i) The WA Target Award badge depicts a stylised target face with the word "Target" underneath on a circular coloured background. Writing is coloured gold. The Rounds that may be shot, the scores required and the background colour of the Awards are [given in rule 6.3.3 \(https://www.worldarchery.sport/rulebook/article/17\)](https://www.worldarchery.sport/rulebook/article/17).
- (ii) The WA Silver Target Award badge depicts a stylised target face with the word "Target" underneath on a circular coloured background. Writing is coloured silver. The Round that may be shot, the scores required and the background colour of the Awards are [given in rule 6.3.3 \(https://www.worldarchery.sport/rulebook/article/17\)](https://www.worldarchery.sport/rulebook/article/17).
- (c) For each of the 2 awards detailed at (b) above:
 - (i) An archer may only claim for the score level achieved.
 - (ii) An archer may not claim for a level below, or equal to, that for which a WA Target Award has already been claimed.
- (d) Claims for the Award must be submitted to Membership Services on the appropriate form submitted through the Organiser of the Tournament at which the award is achieved. Claims must be accompanied by the original scoresheet and a copy of the official tournament results sheet.

10. WA Arrowhead Badge

- (a) The WA Arrowhead Badge is open to archers shooting the WA Arrowhead round with a recurve freestyle, recurve barebow or compound bow at tournaments with WA Award Status. The Award is in the form of a stylised broad arrowhead of the appropriate colour superimposed with the word FITA.
- (b) Separate Awards are made to archers shooting the following bowstyles:
 - (i) Recurve Freestyle
 - (ii) Recurve Barebow

- (iii) Compound
- (c) The scores required for the possible number of targets, and the background colour of the awards are given in rule 6.3.3 (<https://www.worldarchery.sport/rulebook/article/17>).
- (d) Within each bowstyle,
 - (i) An archer may only claim for the score level achieved.
 - (ii) An archer may not claim for a level below, or equal to, that for which a WA Arrowhead Award has already been claimed.
- (e) Claims for the award must be submitted to Membership Services on the appropriate form submitted through the Organiser of the Tournament at which the award is achieved. Claims must be accompanied by the original scoresheet and a copy of the official tournament results sheet.

SHOOTING ADMINISTRATIVE PROCEDURE 7

CLASSIFICATION SCHEMES

1. Regulations for all Disciplines

- (a) The use of the classification scheme by Clubs is optional and much of the administration shall be in the hands of the Club Officials as set out below. However, at the highest levels classifications are ratified centrally by Archery GB.
- (b) Initial grading and subsequent upgrading occurs immediately once the necessary scores have been made in the defined year.
- (c) A classification holds until the end of the season following that in which it is gained. If it is not maintained or improved upon during that time then the archer shall be reclassified based upon scores made during the season.
- (d) An archer may hold separate and distinct classifications in different archery disciplines and/or bowstyles.
- (e) Any archer who failed to shoot the minimum number of rounds or reach the qualifying scores required to acquire a classification during the defined year shall be listed as unclassified (U/C).

2. Age-specific categories

- (a) When an archer changes age group their classification will be re-assessed based on the best qualifying scores shot in the previous season (target outdoor and field) or in the previous season and current season to date (target indoor). If sufficient rounds in the age group have not been shot in this time, the archer will be unclassified until the necessary rounds have been shot.
- (b) An archer may hold independently assessed classifications in multiple age groups provided they attain the qualifying scores on the relevant rounds for that category.

3. Claims Procedures

- (a) Unless specified in the guidelines, claims for each classification should be dealt with by club officials.
- (b) Centrally ratified claims
 - (i) Archers achieving the highest levels of performance deserve widespread recognition of their achievements. Additionally, these performances need to be highlighted to Archery GB. Therefore, claims for these awards are co-ordinated by Archery GB.
 - (ii) Any such claims (as specified below) shall be submitted on the appropriate form to Membership Services, as soon as possible after the achievement, and in any case to be received by the end of the relevant season.

Membership Services will:

 - (i) Confirm the validity of the claim.
 - (ii) Notify the claimant and send them the appropriate badge, provided that an identical badge has not previously been issued to that archer for the same archery discipline and bowstyle.
 - (iii) Publicise the award.
 - (iii) It shall be the responsibility of the archer concerned to submit the claim together with the official Result Sheets sent out by the Organisers of the Meetings.
 - (iv) The claim shall include details of the bowstyle for which the classification is being claimed.

5. Target Archery – Outdoor

- (a) The defined year for all outdoor classifications is a calendar year.
- (b) The scheme shall apply only to those archers shooting bows conforming to the following bowstyles:
 - (i) Recurve.
 - (ii) Compound.
 - (iii) Longbow
 - (iv) Recurve Barebow
 - (v) WA Standard Bow
- (c) Qualifying Scores: Please refer to the outdoor classification tables (published separately by Archery GB) for the scores required for each bowstyle, gender, age, and discipline. (all tables are here: <https://archerygb.org/resources/find-a-document/awards/outdoor-classifications-and-handicaps>)
- (d) Archer classifications (3rd, 2nd, 1st)
 - (i) Qualifying Rounds: As shown in the classifications tables referred to in 5c
 - (ii) Total number of arrows across all qualifying rounds: 12 Dozen
 - (iii) Standards: Scores may come from practice but must be shot under Archery GB Rules of Shooting.
 - (iv) Claims: Dealt with at club level
- (e) Bowman classifications (3rd, 2nd, 1st)
 - (i) Qualifying Rounds: As shown in the classifications tables referred to in 5c
 - (ii) Total number of arrows across all qualifying rounds: 18 Dozen
 - (iii) Standards: All scores must be shot under Archery GB Rules of Shooting, at a meeting organised by Archery GB or a body affiliated to Archery GB, or at any associated club target day (Rules of shooting - Rule 313).
 - (iv) Claims: Dealt with at club level
- (f) Master Bowman classifications (Master Bowman, Grand Master Bowman, Elite Master Bowman)
 - (i) Qualifying Rounds. As shown in the classifications tables referred to in 5c:
 - The age-appropriate WA1440 or Metric Round (or above)
 - The age-appropriate York/Hereford/Bristol Round (or above)
 - The age- and bowstyle-appropriate World Archery Round for International Competition (or above, up to the senior bowstyle-appropriate round)
 - (ii) Total number of arrows across all qualifying rounds: 36 Dozen
 - (iii) Standards: All rounds must be shot at events organised by WA, WA Members, or Archery GB, or at a UK Record Status meeting
 - (iv) Claims: Dealt with by Membership Services as detailed in 3b.

6. Target Archery – Indoor

- (a) The defined year for indoor classifications is from 1st July to 30th June.
- (b) The scheme shall apply only to those archers shooting the following bowstyles:
 - (i) Recurve.
 - (ii) Compound.
 - (iii) Longbow
 - (iv) Recurve Barebow
- (c) Qualifying Scores: Please refer to the outdoor classification tables (published separately by Archery GB) for the scores required for each bowstyle, gender, age, and discipline (all tables are here:)
- (d) Archer classifications (3rd, 2nd, 1st)
 - (i) Qualifying Rounds: As shown in the classifications tables referred to in 6c.
 - (ii) Total number of arrows across all qualifying rounds: 10 Dozen.

- (iii) Standards: Scores may come from practice but must be shot under Archery GB Rules of Shooting.
 - (iv) Claims: Dealt with at club level.
- (e) Bowmen classifications (3rd, 2nd, 1st)
- (i) Qualifying Rounds: As shown in the classification tables referred to in 6c.
 - (ii) Total number of arrows across all qualifying rounds: 15 Dozen
 - (iii) Standards: All scores must be shot under Archery GB Rules of Shooting, at a meeting organised by Archery GB, or a body affiliated to Archery GB, or at any associated club target day (Rules of shooting – Rule 313)
 - (iv) Claims: Dealt with at club level
- (f) Master Bowmen classifications (Master Bowmen and Grand Master Bowmen)
- (i) Qualifying Rounds: As shown in the classification tables referred to in 6c.
 - (ii) Total number of arrows across all qualifying rounds: 15 Dozen
 - (iii) Standards: All rounds must be shot at events organised by WA, WA Members or Archery GB, or at a UK record status meeting.
 - (iv) Claims: Dealt with at club level

7. Field Archery

- (a) The defined year for all field classifications is a calendar year.
- (b) Bowstyles. The scheme shall apply to archers shooting bowstyles detailed in Rules 502 (a) and (b) i -- v.
- (c) Qualifying Scores: Please refer to the field classification tables (Table 1, published separately by Archery GB) for the scores required for each bowstyle, gender, age, and round. (All tables are here: <https://archerygb.org/resources/find-a-document/awards/>)
- (d) Archer classifications (3rd, 2nd, 1st)
 - (i) Qualifying Rounds: As shown in the classification tables referred to in c).
 - (ii) Total number of rounds: 3
 - (iii) Standards: Scores may come from practice but must be shot under Archery GB Rules of Shooting.
 - (iv) Claims: Dealt with at club level.
- (e) Bowman classifications (3rd, 2nd, 1st)
 - (i) Qualifying Rounds: As shown in the classification tables referred to in c).
 - (ii) Total number of rounds: 3
 - (iii) Standards: All scores must be shot under Archery GB Rules of Shooting, at a meeting organised by Archery GB or a body affiliated to Archery GB, or at any associated club target day (Rules of shooting - Rule 313).
 - (iv) Claims: Dealt with at club level.
- (f) Master Bowman classifications (Master Bowman, Grand Master Bowman, Elite Master Bowman)
 - (i) Qualifying Rounds: As shown in the classifications tables referred to in c).
 - (ii) Total number of rounds: 3
 - (iii) Standards: All rounds must be shot at events organised by WA, WA Members or Archery GB, or at an Arrowhead Status or UK Record Status meeting.
 - (iv) Claims: Dealt with by Membership Services as detailed in 3b.
 - (v) Location: Only one score from a single event/weekend at a particular venue may be used. Multiple scores from the same venue may be used provided that they were shot at different events/weekends.

8. Flight Shooting

- (a) Exceptionally, there is no defined year for Flight Shooting. Once gained, a classification is retained until an improved classification is awarded.
- (b) The scheme applies to all permitted bowstyles. There are no separate awards for different bowstyles.
- (c) Age. There are no separate classifications for juniors or 50+.
- (d) Archers can qualify as Master Flight Shot or 1st Class Flight Shot at any Flight Shoot organised by Archery GB, a Regional Society or County Association under Archery GB Rules of Shooting.
- (e) Archers can qualify as Grand Master Flight Shot at any of the above except that the County Association Meeting must be the County Championships.
- (f) Minimum distances:
 - Grand Master Flight Shot, Master Flight Shot, 1st Class Flight Shot
 - Ladies 450 yards, 340 yards, 275 yards
 - Gentlemen 550 yards, 440 yards, 375 yards

9. Crossbow Shooting

- (a) The defined year for crossbow classifications is a calendar year.
- (b) The scheme shall apply only to archers shooting target archery outdoors and using a Crossbow as defined in Rule 210.
- (c) Age. There are no separate classifications for juniors or 50+.
- (d) Qualifying Round: The Crossbow Windsor Round
- (e) Qualifying Scores and Number of Scores:
 - GRADE: Master Arbalist Arbalist 1st Class Arbalist 2nd Class
 - SCORE NUMBER: 780 3 scores, 630 3 scores, 480 3 scores
 - QUALIFYING MEETINGS (See below): (2 and 1) (1 and 2) (1 and 2)
- (f) Qualifying Meetings. For the Master Arbalist 2 and for the 1st and 2nd Class Arbalist 1, scores must be made at a Meeting organised by WA, WA Members, Archery GB, a Regional Society, or County Association. The remainder may be shot at any of the above or at any Associated Club Tournament or Target Day when a minimum of two archers are shooting on the same target.

SHOOTING ADMINISTRATIVE PROCEDURE 8

Shooting Related Laws

1. Only a member of Archery GB or a person who is a member of a national society affiliated to World Archery (or such successor organisation as may take over the role of World Archery from time to time) may shoot or officiate at any of Archery GB's meetings or at any meeting of a Regional Society, County Association or Associated Club.
2. Only an Archery GB member who is a British National Citizen may be the relevant British National Champion and holder of the associated trophy.
3. Home Nations are responsible for setting their own squad and team selection criteria however, once an archer has represented one Home Nation in any particular age category, they may not represent another Home Nation in that age category. Where relevant, Home Nations Commonwealth Games Selection rules will take precedence.
4. Regions and Counties are responsible for setting the eligibility criteria for their own championship titles however, no archer may compete for championship titles of more than one Region or County during a subscription year.
5. Regions and Counties are responsible for setting their own squad and team selection criteria however, no athlete may shoot for more than one Region or County during a subscription year.
6. An archer may belong to, and shoot at, more than one club in any one subscription year.
7. The club through which the archer's Archery GB annual subscription fee is paid (the club stated on the Archery GB membership card) shall have first claim on that archer. Before representing another club at a tournament or competition an archer must first get permission from their first claim club.
8. At events using the Archery GB Membership System data, the club recorded against an archer's name will be the club through which the archer's Archery GB annual subscription fee is paid (the club stated on the Archery GB membership card).

SHOOTING ADMINISTRATIVE PROCEDURE 9

The Archery Handicap Scheme

1. Introduction

- (a) The Archery Handicap Scheme exists to measure an archer's ability regardless of who they are and what they shoot. Any score can be assigned a number on the handicap scale representing the accuracy with which it was shot. Handicaps form the basis of the classification system and tables but have a wide variety of uses beyond this such as comparing performance on different rounds and tracking an archer's progress throughout the season and their career.

2. Administration

- (a) The administration of the Archery Handicap Scheme is to be performed by Club Officials. No central register is maintained by Archery GB.
- (b) Separate handicaps are calculated for Outdoor and Indoor shooting. Whilst the two should be comparable, they represent different archery disciplines and should be maintained separately. The procedures given below apply equally to Outdoor and Indoor Handicaps.
- (c) Separate handicaps should be maintained for each target archery bowstyle used by the archer. The procedures below apply equally to all these bowstyles
- (d) Rounds to be recorded for handicapping purposes are those shown in the Archery GB Rules of Shooting and which appear in handicap tables. For the purposes of handicapping, any archer may shoot any round. Rounds should be shot under Archery GB Rules of Shooting at a Club Target Day (Rule 313) or at a meeting organised by Archery GB, WA or an affiliated body.

3. Recording Handicaps

- (a) The Club Records Officer should record all eligible rounds (2d) for each member together with the appropriate handicap rating. This can be done in a physical records book or electronically.
- (b) The handicap value of a score between those listed in the tables is always taken as the higher of the two handicaps. Example — the handicap for a score of 1006 on a Hereford is 43, not 42. For outdoor tables see <https://archerygb.org/resources/find-a-document/awards/outdoor-classifications-and-handicaps>, for indoors see the physical copy kept by the club. Every member must inform their Club Records Officer about every round shot and, if a member of more than one club, is responsible for seeing that their handicap is recorded as being the same in each Club.

4. Initial Assessment

- (a) Any archer not in possession of a handicap will be eligible to receive a handicap after shooting three qualifying rounds. The handicap awarded will be equal to the average rating of the three rounds. If the average handicap rating is not a whole number, it will be rounded **down** to the next whole number.
- (b) An archer who is not in possession of a handicap is treated as having a handicap of 0 for the purposes of a handicap shoot.

5. Handicap Improvement

- (a) Handicaps are continuously improved as an archer shoots more rounds.
- (b) Every time an archer shoots a round that is better than their current handicap it will be reduced to the average of their current handicap and the handicap rating of the better score. If the average is not a whole number, it will be rounded **down** to the next whole number.

6. Annual Re-assessment of Handicaps

- (a) The Club Records Officer will re-assess the handicaps of all archers in the club on an annual basis. This shall coincide with the start of the outdoor and indoor seasons:
 - i) 1st January for Outdoor Handicaps.

- ii) 1st July for Indoor Handicaps.
- (b) The handicap allocated at the beginning of each year will be equal to the average of the handicap ratings of the archer's best three scores shot during the previous year. If an archer has shot fewer than three rounds, the average will be taken over those rounds that have been shot plus the re-assessed handicap rating for the previous year.
- (c) If the average is not a whole number, it will be rounded down to the next whole number.
- (d) An archer who has failed to shoot any complete round during the previous year shall retain their last declared handicap until they have re-qualified as in instruction 3(a) above.

7. Handicap Shoots

- (a) Handicap allowances for the round shot by each archer are given in the Tables available online (for outdoor) and in the physical copy at the club for indoor shoots currently. No further adjustment is necessary for mixed shoots.
- (b) The allowance should be added to the actual score achieved to give the handicap adjusted score.
- (c) The allowances have been calculated so that any archer shooting exactly to their current handicap will achieve an adjusted score of 1440 on any round.
- (d) In a handicap shoot, archers may be allowed to shoot any round available for which handicap allowance tables are available in this book.

8. Additional Tables

The additional tables in the handicap document online give the scores expected at each handicap rating and distance for:

- (a) Two dozen arrows shot at a 122cm face using 5-zone scoring.
- (b) Three dozen arrows shot at a 122cm face using metric scoring.
- (c) Three dozen arrows shot at an 80cm face using metric scoring.

9. Additional Information

For more information on the handicap scheme, including details of the mathematics behind it please see the Archery GB website.

SHOOTING ADMINISTRATIVE PROCEDURE 10

Dogs at Competitions and Events

Being an inclusive sport, Archery GB wishes to encourage everyone to take part in archery and therefore we acknowledge that some participants may require an assistance dog (as currently defined in UK legislation) - or support dog, whilst participating in an archery competition.

1. Assistance dogs should be welcomed at Archery GB competitions and events, unless prohibited by the landowner for a specific reason and not in breach of discrimination legislation.
2. Dogs which are not considered to be assistance dogs may be allowed at competitions or events at the discretion of the event organiser, unless prohibited by the landowner for a specific reason and not in breach of discrimination legislation.
3. If dogs are permitted at a competition or event, the dog owner has overall responsibility.
4. The presence of a dog should not have any impact on others and their shooting ability, nor the overall safety or enjoyment of the event.
5. Dog owners should be aware that not all people are comfortable being around dogs and therefore it is the obligation of the dog owner to:
 - (a) Contact the organiser prior to the event seeking clearance to attend with a dog;
 - (b) Where applicable, confirm that all members of the archer's group are happy with a dog being present;
 - (c) Always maintain the dog on a short (non-extendable) lead;
 - (d) Clear up their own dog's mess.
6. If any dog causes issues, displays inappropriate or disruptive behaviour at a competition or event, then organisers and/or judges are within their capacity to ask the owner to remove the dog from the event and/or the facility/course and/or leave the competition or event.
7. If any other attendee at an archery competition or event has concerns about the presence or activities of a dog or its owner, then they should raise this with the event organiser.

In addition, the following applies to the following disciplines:

Target, Flight, Clout Archery

8. In line with the Archery GB Rules of Shooting (Disabled and Visually Impaired Archers) assistance dogs are allowed on the field of play.
9. Formally classified archers should be aware that World Archery Rule 21.12.10 states that for all international tournaments and/or those tournaments registered with World Archery (World Record Status Tournaments), no assistance or support dogs will be permitted on the field of play.
10. Support and non-assistance dogs should not enter the field of play nor be within 10m of the shooting line.

Field/3D Archery

11. Where permitted on the course, all dogs must be securely tethered at least 5 metres behind the shooting peg so as not to cause a disturbance to archers shooting.

If dogs are not permitted on the course, then they could be securely left in an area as directed by the organiser, and that someone is designated as taking responsibility for the dog and not left unattended.



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